OFFICE ORDER

The following postings/transfers in the grade of Section Officers are ordered with immediate effect and until further orders:-

<table>
<thead>
<tr>
<th>S.No.</th>
<th>Name of the Officer</th>
<th>From</th>
<th>To</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>Smt. R. Toppo</td>
<td>CDSCO</td>
<td>ME Section</td>
</tr>
<tr>
<td>2.</td>
<td>Sh. Gautam Govind</td>
<td>ME Section</td>
<td>CDSCO</td>
</tr>
</tbody>
</table>

2. Sh. Gautam Govind, Section Officer will also look after the work of CHEB in addition to his existing duties, without any extra remuneration with immediate effect and until further orders.

3. This issues with the approval of DGHS (Officer In-charge).

(R.S. Naithal)
Dy. Director (Admn.)

To

1. Smt. R. Toppo, Section Officer, FDA Bhawan, Kotla Road.
2. Sh. Gautam Govind, Section Officer. He is requested to submit required NOC immediately from concerned Sections.

Copy to:-

1. Sr. PPS to DGHS.
2. PS to DCG (I).
3. PS to JS (RM)/DDG(Admn)/DDG(M)/ADG (ME).
4. Dir (HQ)/Dir (GM)/DD (SS).
5. Dy. Director (CDSCO), FDA Bhawan, Kotla Road, New Delhi with the request to forward LPC and Service Book, duly completed in all respects of Smt. R. Toppo. Aadhaar Enabled Biometric Attendance System may also be transferred to this Directorate.
6. DD (GA) for uploading in the website of Dte.GHS.
7. Cash I/Cash-II/AV Section (ACR Cell)/O&M &RTI Section.
8. Hindi Section/General Section/NML may kindly issues NOCs in favour of Sh. Gautam Govind.
10. Office Order Register.

Upload 31/5
IT Cell