

No. Z 25013/03/2019-Admn-1
Government of India
 Ministry of Health & Family Welfare
 Directorate General of Health Services
(Administration-1 Section)

Nirman Bhawan, New Delhi.
 Dated the 17th January, 2020.

OFFICE ORDER

In partial modification of this Directorate's Office Order of even number dated 07.01.2020 the following changes have been made in Duty Roster for the Control Room to be set up in Central Registry, 'A' Wing, Directorate General of Health Services, Ground Floor, Nirman Bhawan, New Delhi-110011 (Telephone No. **011-23062603**, under the overall supervision of Addl. DDG & Director (EMR) to monitor the Medical Arrangements during the forthcoming Republic Day Celebrations-2020 and Bharat Parv, will be as follows:-

Date & Day	Duty Time Schedule	Sl. No.	Name of Officer/official
23.01.2020 (Thursday)	2.00 PM to 10.00 PM	1.	Shri Manjeet Singh, ASO, NCD Section
			Vice Shri Sumit Kumar, JSO, ME Section
24.01.2020 (Friday)	6.00 AM to 2.00 PM	1.	Shri Arjun Lal Meena, S.O., MH-III, Section
			Vice Shri Satish Kumar, SO, Leprosy Section.
	10.00 P.M. to 6.00 AM (25.01.2020)	1.	Shri Anuj Kumar Choudhary, ASO, Cash-I Section
			Vice Shri Dev Dutt, JSO, EPI Section
25.01.2020 (Saturday)	6.00 AM to 2.00 PM	1.	Shri Abhinay Kumar Shrivastava, ASO, O&M (RTI Cell)
			Vice Shri Shankar Dutt Sharma, Sr. Sectt. Asstt., Hindi Sec.
	10.00 P.M. to 6.00 AM (26.01.2020)	1.	Shri Sandip, MTS, Admn.-I Section
			Vice Shri Brij Pal, MTS, O/o ADG (Dr.TJ)
26.01.2020 (Sunday)	2.00 PM to 10.00 PM	1.	Shri Bholu Nath Das, ASO, Admn.-II Section
		2.	Shri Awadhesh Kumar Sharma, O/o PC(BDA)
			Vice Shri Naresh Kumar Jerath, SO, NCD Section.
	10.00 P.M. to 6.00 AM (27.01.2020)	1.	Shri Santosh Kumar Sinha, ASO, Cash-I Section
			Vice Sh. Ajeet Hansda, Sr.H. Translator, Hindi Section
28.01.2020 (Tuesday)	5.00 PM to 10.00 PM	1.	Shri Ravindra Kumar Yadav, JSO, Admn.-I Section
			Vice Shri S.S.P. Singh, ASO, MH-II Section

2. The above Officers/Officials will be entitled for TA as per their entitlement on submission of bills
3. Officers/officials deputed for Control Room on Saturday, Sunday and Mid-night will be entitled for one day compensatory leave within one month.
4. This issue with the approval of Director (HQ).

Jitender
(Jitender Singh)
Dy. Director (Admn.)
Tel. No. 011-23062814

To,

1. The Officers/Officials concerned, with the request to report Addl. DDG & Director (EMR) for control room duty on mentioned date and time.

Contd.....2/-

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1. The Officers/Officials who is assigned control room duty on 26.01.2020 are requested to obtain Special Passes from General Section, Dte.GHS. Any unauthorized absence will be viewed seriously and stringent action will be taken against them.
2. Addl. DDG & Director (EMR) with the request to arrange necessary facilities for Officers/Officials deputed for Control Room duty.
3. General Section. Please arrange to provide special duty passes to the above Officers/Officials. It is further requested to arrange and provide necessary requirements (i.e. Refreshment & Dinner as well as Heater, Blankets etc.) for the officers/officials deployed in control room duty.
4. Copy for information to concerned controlling officers of Officers/official deputed for control room duty. It is also requested that no leave may be recommended in respect of deputed Officers/officials unless there is extreme emergency.

Copy for information to:

1. Sr. PPS to DGHS.
2. Sr. PPS to PC (BDA)
3. DDG (Stores), MSO, R.K. Puram, New Delhi-110066.
4. Director (HQ)/Dir. (A&V)/Director (VM)/DD (Admn)/DD (G.&A.)/DD (ZAK)/DD (AC)/DD(SKT).
5. Control Room/General Section/Reception Officer/In-Charge CR Section/S.O's
6. Concerned Sections/Cells.
7. Company Commandant, CSIF, Nirman Bhawan, New Delhi.
8. Admn.-II Section, Dte. G.H.S.
9. In-charge, IT Cell, DGHS for uploading in DGHS portal.
10. Security Guards at Gate No. 6, Nirman Bhawan, New Delhi.
11. Reception Gate No. 5, Nirman Bhawan, New Delhi.
12. Office Order Register/5 Spare Copies

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17/01/2020

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