Z.18025/03/2017-Admn.I Government of India Ministry of Health and Family Welfare Directorate General of Health Services (Administration-I Section)

> Nirman Bhawan, New Delhi. Dated the 27<sup>th</sup> November, 2019.

## **OFFICE ORDER**

In supersession of earlier orders of work allocation of CHS officers upto the level of DDG and JS (RM), the updated allocation of work amongst these officers in this Directorate is circulated herewith as per Annexure.

Encl.: As above.

Ji-lend. (Jitender Singh) Dy. Director (Admn.) T. No. 011-23062814.

To.

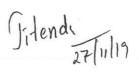
- 1. Sr. PPS to DGHS.
- 2. Sr. PPS/PPS/PS to Principal Consultants/Principal Advisor
- 3. PS/PA to JS(RM)/ DDGs /Advisors/Addl. DDGs/ADGs/DADGs/CMOs /Spl. Gr-III in the Dte.GHS.
- 4. All Directors/Deputy Directors in Dte.GHS.
- 5. Deputy Director (G), Dte. GHS for uploading on DGHS website.

6. Guard file/Spare copies.

## Annexure to Office Order No. Z.18025/03/2017-Admn.I dated 27<sup>th</sup> November, 2019.

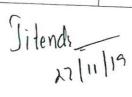
## Work allocation upto DDGs and JS (RM) in Dte.GHS (HQ)

SI. No	Name and Designation of the Officer	Allocation of Work	Addl. DDGs/Directors/CMO/ DADG
1.	Dr. Inder Prakash, Advisor (PH)	1. Regional Directors.	Dr. Tanu Jain, ADG (TJ)
		Environment Health, Climate change,     Patients Safety Initiatives, Biomedical waste management.     Occupational Health	Dr. Sunny Swarnkar, Spl. Gr.III Dr. Sunny Swarnkar, Spl. Gr.III
		3. NCDC, NVBDCP.	Dealt in PH (CDL) Section
		4. IVC Chengalpattu, Non 1 rogramme Vaccine. Misc. PH Issues. BCG Guindy, CRI, PII Coonoor, Institute of Serology [ EPI Section, MH-II Section]	Dr. Gowri N Sengupta (for technical work) [on loan basis from CHEB]
		5. National Programme for Health care for The Elderly.	Dr. Gowri N Sengupta
	*	<ul><li>6. Neglected Tropical Disease</li><li>7. Snake Bite (Medicine)</li></ul>	PH (CDL)
2.	Dr. Anil Manaktala, DDG (P)	<ol> <li>Administration of all Central Government Hospitals/institutes including Dr. RML Hospital &amp; Safdarjang Hospital</li> <li>Improving the functioning of all the three Central Government Hospitals (including associated hospital)</li> <li>Redevelopment plan of Dr.RML Hospital, Safdarjang Hospital LHMC and Associate Hospitals</li> </ol>	Dr. S K S Kushwaha, Addl. DDG (SKSK)
		<ol> <li>4. Procurement Cell.</li> <li>5. Complaints (Medico only) related to treatment of patients in all the Central Government Hospitals.</li> <li>6. SJH, RML and other Hospital care related Issues including Sports Injury Centre at SJH, constitution of Medical Boards, Medical Services including Treatment abroad, constitution of specification and procurement committees.</li> </ol>	Dr. S K S Kushwaha, Addl. DDG (SKSK)



		7. Matters related to Rare Disease	Dr Himanaly Cl
		2 13 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2	Dr. Himanshu Chauhan.
			(Jt. Director-NCDC)
		8. CS (MA) & Reimbursement of medical	Dr. Prodoor C
		claims (HQ)	Dr. Pradeep Saxena, Addl. DDG (PS)
			,
		9. Capacity Building for developing	g Dr. Tanu Jain, ADG (TJ)
		Trauma care facilities in Govt. Hospital in national highways	s (13)
		10. National Programme for prevention and	
		management of burn injuries.	i
4		or our injuries.	
*		11 00	
		11. Telemedicine, Policy issues	
		including Union/JCM issues and health budget.	Dr. Alok Mathur, Addl. DDG (AM)
		12. All Administrative matters of Dte. GHS	- Allininictrotis
1			channel.
3.	Dr. Manju Bala,	1. Medical Education, E-curriculum,	
	DDG (M)	Various Councils, Bachelor of Rural	The state of the s
		Health Care, AIIH&PH Kolkata, CIP	
		Ranchi, NML.	basis from Safdarjung Hospital]
		2. All India Entrance Examination for	a a
	4	Admission of UG (MBBS/RDS)/PG	
		Courses.	
		3. ME Matters related to VMMC,	
		LHMC & KSCH, JIPMER, PGIMER,	
		RIMS, NEIGRIMS, RIPANS,	
		AIIMS, PMSSY, NIMHANS, New	
		Capacity Building Schemes of M.E. 4. Para Medical Education & Services.	
		5. Custom Duty Exemption Certificate	Dr. B. R. Sawhney, Addl. DDG
	4-	(CDEC), Rashtriya Arogaya Nidhi (RAN)	(BRS) [on loan basis from NCDC]
	24)	(MAIN)	mom hepe
		6. NML/FRSL matters	
1	-	Trop matters	Director NML & Director FRSL

Director, NVBDCP)  Deformity Correction Leprosy.  2. National Urban I (NUHM), National	EP), Leprosy (TRI, RLTRIs, on of Polio & Dr. Rupali Roy, DADG [on loan basis from RLTRI]
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	<ul> <li>3. Scheme for 'Up gradation of PMR Deptts. in Medical Colleges. PWD Act, RCI, National Trust &amp; Disability Issues.</li> <li>4. AIIPM &amp; R, Mumbai.</li> </ul>	Dr. S K S Kushwaha, Addl. DDG (SKSK)
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5.	DDG (NCD) now work allocated to Dr. Sudhir Gupta, Addl. DDG (SG)	1. National Tobacco Control Programme (NTCP) 2. Drug de-addiction 3. National Oral Health Programme (NOHP) 4. NCD Integration projects with AYUSH Department
		<ol> <li>NPCDCS, Diabetes including PIPs</li> <li>Cancer including TCCC Scheme</li> <li>Population-based NCD Screening</li> <li>M&amp;E and Training</li> <li>Health &amp; Wellness Centres</li> </ol> Dr. Pradeep Khasnobis, CMO (PK)
		1. NPCDCS including PIPs along with CMO (PK)  2. Heart Diseases including Hypertension and RHD  3. Stroke and Neurological diseases  4. National Dialysis Programme and Kidney related matters
		<ol> <li>Chronic Obstructive Pulmonary Disease (COPD)</li> <li>Blood Disorders (Hemoglobinopathies) except Rare Diseases</li> <li>National Multi-sectoral Action Plan for NCDs</li> </ol>
		4. IEC (Health Education) for NCDs  5. Other NCDs including Obesity

6	Dr. Anil Kumar, DDG (AK)	<ol> <li>National Programme for Prevention a Control of Deafness</li> </ol>	and Dr. Manas Pratim Roy, DADG(MPR)

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7.	Dr. P K Sen DDG(MH&IH)	1. International Health Regulation, Cooperation, Nomination Abroad, Haj, Medical Tourism incl.Spa/Resorts, IPR/WTO.	Dr. Pradeep Khasnobis, CMO (PK)
		2. Airports/Seaports(APHOs/PHOs)	
100		3. National Mental Health Programme.	Dr. Alok Mathur, Addl. DDG (AM)
8.	Shri Ajay Baksi, DDG (S)	Statistical matters including matters in CBHI	CBHI Officials
٠9.	Dr. Madhu Raikwar, Director, CBHI	1. Central Bureau of Health Intelligence (CBHI)	CBHI Officials
8		2. National Portal/website, National Knowledge Commission	,
10.	Dr. P. Ravindran, Addl.DDG/ Director, EMR	Emergency Medical Relief     Snake Bite (except medicine)	Dr. U.B. Das, CMO Dr. Yogesh, SMO
11.	Dr. P. Saxena Addl. DDG (PS)	<ol> <li>National Micro Nutrient Programme including fluorosis &amp; IDD.</li> <li>CS(MA) matters and Dte.GHS medical reimbursement cases</li> </ol>	Ms. Kumkum Marwah, Consultant. Ms. P. N. Padmini, RO
12.	Dr. Alok Mathur, Addl. DDG (AM)	<ol> <li>National Prog. For Palliative Care</li> <li>National Mental Health Programme.</li> </ol>	(reports to DGHS) (reports to DDG (MH&IH)
13.	Dr. Anil Kumar Addl DDG (AK)	National Skill Development Agency matters, BIS matters, Clinical Establishment Act. Related matters are directly submitted to DGHS	Dr. Manas Pratim Roy, DADG [MPR] Clinical establishment cell
14	Dr. Indu Grewal, CMO (IG)	Matters related to Ophthalmology	Reports directly to Principal Consultant (PG)
		<ul><li>2. National Programme for Palliative Care (NPCC).</li><li>3. National Mental Health Programme</li></ul>	Reports to Dr Alok Mathur, Addl. DDG (AM)

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1.	JS (RM)	<ol> <li>MH-II Section -RRs, AIIPMR, Mumbai Institute of Serology, Kolkata.</li> <li>RHTC, Najafgarh</li> </ol>	Sh. C S Prasad, Director (CSP)
		3. O&M, Coord. (including RTI, Office Council, JCM & SC/ST Cell) & Court Cases Coordination	Sh. C S Prasad, Director (CSP)
,		<ol> <li>AV Section including ACR Cell</li> <li>RoHFW; RD Cell(Including RDs being dealt in PH/CDL)</li> <li>PH (CDL) Section (NCDC, NVBDCP)         (Administrative Matters)</li> <li>PH (IH) (Administrative Matters)</li> <li>ME Cell/ME Section(LHMC &amp;SSKH, KSH,</li> <li>CIP Ranchi,</li> <li>AIIH&amp;PH</li> </ol>	Sh. Ghulam Mustafa, Director (GM)

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