

भारत सरकार

स्वास्थ्य एवं परिवार कल्याण मंत्रालय

स्वास्थ्य सेवा महानिदेशालय

(प्रशासन -1 अनुभाग)

निर्माण भवन नई दिल्ली

दिनांक 16 जनवरी, 2019.

सेवा में,

वेतन एवं लेखा कार्यालय,  
स्वास्थ्य सेवा महानिदेशालय,  
निर्माण भवन नई दिल्ली

विषय:- Declaration of Drawing & Disbursing Officer-regarding.

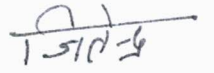
In continuation of this Directorate's Letter of even number, dated 29<sup>th</sup> August, 2018 on the subject and in terms of provisions of Rule 142 of Central Treasury Rules, the Head of Office, Dte.GHS, hereby designates **Sh. William V. Jeremy**, Section Officer, as '**Drawing & Disbursing Officer**' for Directorate General of Health Services (Headquarters), **as and when Sh. Thenkholal Baite, DDO will be on leave/tour/training etc.** with immediate effect and until further orders in addition to his existing work without any extra remuneration.

2. Further, Head of Office also designates **Sh. Naresh Kumar Jerath**, Section Officer to function as '**Drawing & Disbursing Officer**' in the **absence of Sh. Thenkholal Baite and Sh. William V. Jeremy**, in addition to his existing work without any extra remuneration.

3. The above officers are delegated powers to receive and sign Pay Bills, GPF Bills, Travelling Allowance Bills, Air Bills, Leave Travel Concession Bills, Medical Bills, Contingency Bills etc. in respect of all Gazetted and Non-Gazetted Officers/Staff of the Directorate General of Health Services (Headquarters) as per provisions of Central Treasury Rules and Supplementary Rules.

4. Specimen signatures of both Officers are enclosed.

Encl: As above



(जितेन्द्र सिंह)

उप निदेशक (प्रशासन)

टेलीफोन संख्या-23062814

प्रतिलिपि:-

1. The Manager, Bank of Baroda, Kasturba Gandhi Marg, New Delhi **alongwith specimen signature of both Officers.**
2. Shri. William V. Jeremy, Section Officer, General Section, Dte.GHS.
3. Sh. Naresh Kumar Jerath, Section Officer, NCD Section, Dte.GHS.
4. Section Officer, Cash.I/Cash.II Section, Dte.GHS.
5. All Officers/All Sections in Dte.GHS.
6. Personal files of the Officer concerned.
7. Guard file/IT Cell for uploading in Dte.GHS website.

IT Cell  
upload  
S.O. (G)  
18/1  
18/1