

19/01/2019

F. No. A.36019/01/2019-Admn.-I  
Government of India  
Ministry of Health & Family Welfare  
Directorate General of Health Services  
Administration-I Section

Nirman Bhawan, New Delhi  
Dated the 17 January, 2019

**OFFICE MEMORANDUM**

Subject: Nomination of Local Admin for implementation of e-office in Dte.GHS-regarding.

The undersigned is directed to refer to Joint Secretary, eHealth's note dated 27.12.2018 on the subject noted above and to say that the officer named below has been nominated as Local Admin for the task of opening and closing of accounts in Dte.GHS regularly for staff posted/ transferred on routine basis:

Section Officer, Admn. I  
(Sh. Arindam Banerjee)  
Mob No. 8800816191

*Jitender*  
(Jitender Singh)  
Deputy Director (Admn.)

To,

The Director,  
NIC.

(With the request to provide necessary guidelines, if any, for smooth functioning of Local Admin)

Copy to :

1. Sr. PPS to DGHS.
2. PS to JS (RM), Dte.GHS.
3. Director (HQ)/ Director (MKC)
4. Section Officer, Admn.-I Section, Dte.GHS.

*cc 17/1/19*

*DD(G)*

*SO(G)*

*hmp  
18/1/19*

*IT cell*

*Shubh  
18/1*

Tanwar si

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