

No.D.19016/5/12-G/IT Cell
Government of India
Ministry of Health and Family Welfare
Directorate General of Health Services
I.T Cell

(3) 22
14/7/17

Room No. 443 'A' Wing,
Nirman Bhavan, New Delhi
Dated the 12 July, 2017

Office Memorandum

Subject: Minutes of the meeting held on 7th July 2017 at 11:00 AM under the Chairmanship of Director (A&V) to discuss the updated status of implementation of National Programmes on Dte.GHS website.

Copy of the Minutes of the meeting for discussing the updated status of implementation of National Programmes on Dte.GHS website is hereby circulated for information.

2. A copy of the minutes is to also available on Directorate website dghs.gov.in-->Circular/Notice/Minutes-->Minutes Section


(R K Ahluwalia)
Deputy Director (G)
011-23063539
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To

1. All DDGs/Advisers/National Programme Managers
2. Dr. V K Tiwari, HEO
3. Media Consultant
4. PS to Director(A&V)
5. PS to Director(JS)

(Director, CHER,
Director, NIVBOLP
Director, A&V)

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(22/7/17)

Minutes of the meeting held on 7th July 2017 at 11:00 AM under the Chairmanship of Director (A&V) to discuss the updated status of implementation of National Programmes on Dte.GHS website.

The meeting was held as scheduled under the Chairmanship of Shri Rajiv Manjhi, Director (A&V) to discuss the updation of status of implementation of National Programmes on Directorate's website. The list of representative of DDGs/Advisor/National Programme, Media consultant, HEO who participated in the meeting is enclosed.

2. At the outset chairman welcomed the participants and invited their comments about the contents on National Programmes presently updated on the Directorate's website. Wide ranging discussions were held during the meeting covering the aspects like structure of the website, quality of photographs delay in uploading, and non-updation of data on the website as data is as old as a year etc. After discussion on the points raised by the participants following decisions were taken during the meeting.

- (i) Dr. Sher Singh, JD from NVBDCP informed that the name of National Vector Borne Disease Directorate should also be included under subordinate offices and it's web-link should be provided.
- (ii) Media Consultant pointed out that the view of photographs in the photo gallery needs to be changed. The chairman asked the IT Cell to call the agency M/s NetCreativeMind to change the view of the photograph gallery to make its view attractive and distortion free.
- (iii) Dr. Himansu Chauhan, Dte.GHS from IH Division informed that under the sub-menu "Division" the name of IH Division is missing. The request was agreed to and necessary action in this regard shall be taken by IT Cell.
- (iv) Dr. Tanu Jain, ADJ informed that though in e-office the web-link of M/oHFW is available but the web-link of Dte.GHS website is missing. The issue was discussed and it was decided to take up the matter with NIC to arrange a link for the Directorate in the e-office software.
- (v) During the meeting a point was raised that the Directorate is responsible for conducting online counselling for NEET but no link for the NEET website is available on Dte.GHS website.
- (vi) Media Consultant also pointed out that the Organisation chart available on the website has not been updated for the last several months and contains old information. It was decided

that matter may be taken up with the concerned division for providing updated organisation chart for uploading on the website.

- (vii) Sh. R K Ahluwalia, Dy. Director informed that despite requests in the past the information for suo-moto disclosure under Section 4 of the RTI Act 2005 has not been made available for uploading on the website. He told that such material for uploading by the Division is not sent with the prescribed meta-data form with due approval of the DDG concerned due to which the material does not get uploaded. After discussion, it was advised to all the participants that updated data with filled in meta-data form and after taking approval of DDG will be sent to Media Consultant as well as IT Cell. The chairman also directed IT Cell to upload the meta-data form on website and circulate hard copy to all program Divisions.
- (viii) A suggestion also came from Dr. Kaushalya, CHEB regarding uploading of e-Magazine on the website of Directorate. She was informed by Sh. SSP Singh, ASO and I/c IT Cell that the same could be uploaded in the pdf format.

3. The chairman, concluded the meeting by advising the participants to update the status and information about the National Programs being implemented by respective Division in a time bound manner within a week and thereafter by 20th July 2017 send the same with approval of their DDG to Media Consultant/Web Information Manager for uploading.

The meeting ended with a vote of thanks to the Chair

Attendance of participants

S.N	Name & Designation	Email/ Contact no	Office/Section Name	Signature
1	Dr. Shuk Singh Joint Director	nubdcp.shuk2@gmail.com	NVBDCP	
2	AJAY NEERI Consultant (IT)	negimise@gmail.com	do	
3	Dr Manas P Roy DADG/NCD	manas.pratimroy@gmail.com	NCD	
4	Dr. Shailja Sharma Prog. Coordinator Trauma Burns	shailjadoc@gmail.com 23061156	Trauma & Burns Div.	
5	S. S. Chauhan S. S. O, Blindness Programme	shir.chauhan2010@gmail.com	NPCB.	
6	OM PRATAP TECH. ASSTT	DD3MPCB2016@gmail.com	MPCB	
7	SUSHANT KUMAR JSO, RD Cell	so.rdcell@gmail.com	RD Cell	
8	Jugal Kishor J.S.O., Leprosy Section	jugal.kishor89@nic.in	leprosy Section	
9	Achennand Dy. Dir, CBHI	dis.cbhi@nic.in	CBHI	
10	RASHMI Kuma. Consultant Medics	just2rashmi@gmail.com	DGHS, Medics	
11	R.K. ANLWALIA Dy. Dir	haris.anlwalia@nic.in	DGHS	
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Attendance of participants

S.N	Name & Designation	Email/ Contact no	Office/Section Name	Signature
1	Tanu Jain ADG	drtanujain28@gmail.com tanujain69@nic.in	Trauma & Burn.	Tanu 7/7/17
2	V.K. Tewari HEO	Tewari. Disaj 25 E gmail.com	MPC 1 MCA	Chdca 7/7/17
3	Himanshu Chandra	himanshu.chandra @ nic.in	DT. GHS	Hth 7/7/17
4	Dr Nishant Kumar	kumarn@rntcp.org	CTD Dt GHS	NMM 7/7/17
5	William V. Jesamy	NVJesamy@bharati co.in	General Seethi	WVJ
6	GOORAV	mehrag@rntcp.org	CTD Dt. GHS	Gourav
7	Sunita Bhatia	epidghs@gmail.com	EPI	S Bhatia 7/7
8	Pratima Kulath	KulathPratima9@gmail.com	DHCDL	Pratima 7/7
9	S.S.P. Singh	ssps@nic.in	IT Cell	SSP 7/7
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4	Dr. Promila Gupta	DDG (O)	342-A-II Nirman Bhawan	23061594 23062702- FAX	27
5	Dr. Ajai Kumar	DDG (M)	343-A Nirman Bhawan	23063220 23061803 23062016- FAX	26
6	Dr. Mohammad Shaukat	Advisor (NCD)	350-A Nirman Bhawan	23063247	26
7	Dr. Anil Manaktala	DDG (P)	441-A Nirman Bhawan	23061871 23062366- FAX	26
8	Dr. Sujeet Kumar Singh	DDG (MH & IH)	550-A-I Nirman Bhawan	23061806 23062648- FAX	26
9	Dr. Inder Parkash	DDG (PH)	544-A Nirman Bhawan	23062617	26
10	Dr. Sunil D Khaparde	DDG (TB)	522-C Nirman Bhawan	23062980 23063226- FAX	26
11	Dr. Anil Kumar	DDG (L)	550-A-II Nirman Bhawan	23061801 23062653- FAX	24
12	Dr. Madhu Raikwar	Director (CBHI)	404-A-II Nirman Bhawan	23063175	27

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